

# 2020 Wenham Annual Town Report - Department/Board/Committee/Commission:

## Nature of work (mission statement) (2-3 sentences):

The Wenham Housing Authority is committed to providing safe, secure, suitable and affordable housing opportunities to low income elderly and disabled households in a fair manner. We are committed to fair and non-discriminatory practices throughout our 667 & 689 programs.

The Board of Commissioners, along with the Executive Director, Paula Mountain are responsible for the administration of Enon Village located at the Wenham Housing Authority. There are 84 units for the elderly/disabled on Larch Lane and two four-bedroom houses for disabled adults located at 85 & 86 Larch Lane.

## Goals achieved/large projects accomplished during 2020 (4-5 bullet points):

Through WHA funds and Formula funding the following projects were complete:

- Re-stripe Parking Lot \$3,500
- Replace Courtyard Benches \$5,320
- Installed Emergency Generator for Community Building \$116,230.52
- Replaced Vinyl Floor in Community Building and Offices \$16,848

## How your department/committee was specifically affected by COVID? How you adapted or responded?

The Wenham Housing Authority installed hand sanitizing units at every exit and entrance. The enforcement of social distancing and masking wearing for all residents, staff and guests on the property was essential. The purchase of an electrostatic spraying allowed for sanitizing all buildings and community space twice per day. Unfortunately, congregating in the community hall was not allowed and the gardens for the 2020 season were kept closed. The housing authority staff continued to work via phone and email. All non-emergency work orders were deferred.

## Significant statistics (if applicable, please include tables, charts and/or graphs):

## Personnel Changes and Acknowledgements (2-3 sentences):

The Office of the Inspector General has approved the recertification of the Executive Director's Massachusetts Certified Public Purchasing Official (MCPPO) designation. This recertification is valid for three (3) years until 07/01/2022.

## Provide an up to date list of department staff (with title) and/or board/commission members as of the end of 2020 (please note Chairs):

<b>Chairperson</b>	Bruce Blanchard,	Paula Mountain	Executive Director
<b>Treasurer</b>	Suzanne Thomas,	Christopher Cerino,	Maintenance Super
<b>Commissioner</b>	Susan Herrick	Ron Martineau,	Groundskeeper
<b>State-Appointee, Vice Chairperson</b>	Elizabeth Craig-McCormack	Cristina Machuca,	Admin Assistant

## Goals and Objectives for 2021 (4-5 bullet points):

It is our hope to reopen the community all and the gardens when it is deemed safe to do so. We will continue with any capital projects that are planned if it can be done safely. We will resume routine work orders, again, if it can be done safely.