

**WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES
July 14, 2020
7:00 PM**

Roll Call

The July Board Meeting was held online via GoToMeeting and the following invitation was posted publicly.

New Meeting
Tue, Jul 14, 2020 7:00 PM - 8:30 PM (EDT)

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The Meeting was called to order at 7:08 PM by Chairperson, Bruce Blanchard. Other member(s) present on the call were Susan Herrick, Elizabeth Craig-McCormack and Suzanne Thomas. Also, present, Paula Mountain, Executive Director and tenants Sharon Ivey, Cheryl Ambrogio, Iris Weaver and Selectmen Gary Cheeseman

Re-Organization of the Board

<u>Chairperson:</u>	Bruce Blanchard, to remain in the position of Chairperson.
<u>Vice Chairperson:</u>	Elizabeth Craig-McCormack, was nominated for the position of Vice Chairperson.
<u>Treasurer:</u>	Suzanne Thomas, to remain in the position of Treasurer.
<u>Vice Treasurer:</u>	Susan Herrick, was nominated for the position of Vice Treasurer.
<u>Member:</u>	Vacant

A motion was made for the above nominations by E. Craig-McCormack second by S. Thomas and unanimously approved for the re-organization of the board for 2020

Reading of Minutes

- June 9, 2020 Regular Session

A motion was made by S. Thomas second by E. Craig-McCormack and unanimously approved to accept the meeting minutes as presented.

Bills & Communications

- Check Disbursements for July 2020
- Debit Card Disbursements May 2020
- Payroll from June 2020
- Credit Adjustments requested - NONE
- Financials for June 2020

A motion was made by S. Herrick second by S. Thomas and unanimously approved to accept the Bills and Communications as presented.

Executive Director Report and Communications

- Unit 35 vacated on June 1st
Unit 42 vacated June 30th
Unit 1 vacated July 1st
Unit 13 will vacate July 31st
- Units 18, 59, 60, 63 and 64 were all leased up in June

A motion was made by E. Craig-McCormack second by S. Thomas and unanimously approved to accept the Executive Director Report and Communications.

New Business

Old Business

- The board continued a discussion about the WHA gardens about the establishment of a written policy and application process for the use of a garden space on the WHA property.

As previously voted during the May 12, 2020 meeting the gardens will remain closed for the 2020 growing season. The board discussed the proposed draft for the Community Garden Plots. Refinement was done to the proposed Code of Conduct and the General Rules and Regulations as well as the Waiver and signature page. The Executive Director will revise the garden application with the discussed changes and present a final version at the September board meeting. Cristina Machuca, WHA Administrative Assistant, will be taking on the supervision and management of the WHA community gardens. This will include communicating with resident and outsider who are interested in a garden, annual applications, assignment of garden plot and adherence to the Code of Conduct and General Rules and Regulations.

Residents, Cheryl Ambrogio and Sharon Ivey were thanked for their attempts as the volunteer representatives and permitted to share their thoughts. Resident, Iris Weaver who presented a petition to open the garden was also permitted to speak. She stated that she was unaware that the gardens were closed for the 2020 season.

Adjournment

The meeting adjourned at 8:42 PM upon a motion by E. Craig - McCormack and second by S. Herrick

There will be no meeting held in August 2020.

The next meeting will be held Tuesday, September 8, 2020 @ 7:00 PM