

**WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES
April 8, 2025
3:00 PM**

Roll Call

The meeting was called to order at 3:04 PM by Chairperson, Martha Carr. The other members present were, John Bucco, Tony DiStefano, Elizabeth Craig-McCormack and Sharon Ivey. Also, present, Paula Mountain, Executive Director, Admin Assistant, Tammy Ryan, and tenants, Cecille Mazzella, Diane Osborne, Martha Verrington, and Carol Kirby.

Reading of Minutes

- March 11, 2024 Regular Minutes

A motion was made by J. Bucco second by E. Craig-McCormack and unanimously approved to accept the March 11, 2025 minutes as presented.

Bills & Communications

- Financials March 2025
- Check Disbursements for April 2025
- Debit Card Disbursements March 2025
- Payroll from March 2025
- Credit Adjustments – None

A motion was made by T. DiStefano second by J. Bucco and unanimously approved to accept the Bills and Communications as presented.

Executive Director Report and Communications

- Currently there are 5 vacancies. With another unit expected to vacate at the end of April

A motion was made by E. Craig-McCormack second by T. Distefano and unanimously approved to accept the Executive Director Report and Communications.

New Business

- Board vote authorizing the Executive Director to sign Contract for Financial Assistance (CFA) with the Commonwealth of Massachusetts.

A motion was made by S. Ivey second by T. DiStefano and unanimously approved authorizing the Executive Director to sign the Contact for Financial Assistance (CFA) with the Commonwealth of MA.

- Board vote to accept Amendment #7 to CFA 5001 in the amount of \$574,152.48.

A motion was made by T. DiStefano second by J. Bucco and unanimously approved to accept Amendment #7 Contract for Financial Assistance (CFA) 5001 in the amount of \$574,152.48

Public Input

Adjournment

The meeting adjourned at 3:34 PM upon a motion by J. Bucco second by T. DiStefano and unanimous approval. The next meeting will be held on Tuesday, May 13, 2025 @ 3:00PM